



Dear new & established patient,

This policy has been established to help us serve you better.

It is necessary for us to make appointments in order to see our patients as efficiently as possible. No-shows and late cancellations cause problems beyond our practice. When an appointment is made, it takes an available time slot away from other patients. No-shows and late cancellations delay the delivery of healthcare to other patients, some who are quite ill.

A “No-show” is missing a scheduled appointment. A “late cancelation” is cancelling an appointment without calling us to cancel within 24 hours of an office appointment or 72 hours in advance of the procedure.

We understand that situations such as medical emergencies occasionally arise, these situations will be considered on case-by-case basis.

A charge of \$40.00 will be assessed for each No-show or late cancellation office visit appointment if less than 24 hours’ notice is not given.

Please understand that insurance companies consider this charge to be entirely the patient’s responsibility.

To cancel or re-schedule an appointment please contact our office at (305)506-0466 and speak to our executive secretary Mrs. Mari. This policy is in effect immediately to ensure that all our patients have the opportunity to be seen in a timely manner.

Print Name: _____ Date: _____

Patient Acknowledgement (please sign)

1609 NW 14th Avenue ♦ Miami, FL 33125 ♦ 305-506-0466
CORPORATE OFFICE: 8200 NW 27th St ♦ Doral, FL 33122 ♦ 786-662-3893